

The Village of Nehawka Board of Trustees met in regular session on Wednesday, December 8, 2021 at the Nehawka Community Building. Chairman Bob Sorenson called the meeting to order at 7:01 p.m., noted the Open Meetings Act displayed for public viewing, roll call of the board. In attendance: Bob Sorenson, John Henderson, June Bennett, Jason Jackson, Tim Dineen. Other attendees: Attorney, Tom Prickett; Maintenance, Jim Nichols; Fire and Rescue, Michelle Ostmann; Adam Hamilton; Melanie Hohenfield; Darlene Thorne; Nick Rayer.

The November 10, 2021 Regular Meeting minutes were reviewed. Motion by Henderson, seconded by Bennett to approve minutes. Motion carried.

Treasurer's Report was reviewed. Motion by Bennett, seconded by Jackson to approve report. Motion carried.

Claims were presented and reviewed. Motion to approve claims by Jackson, seconded by Henderson. Motion carried. Clerk noted the General Account and Water Account balances after claims are paid.

Correspondence: Received check for \$79.36 for Keno proceeds for the month of October; thankful note from Sheriff's office with business information form to update; and two penalty and interest statements and one notice denying penalty abatement from the IRS.

Maintenance: Jim Nichols reported that the water usage is normal; contractor did a great job on water shack repair – will only need one heater this winter; sewer plant seems to be running okay – received call from Johnson Service Company of Kearney re setting up appointment this spring to camera sewer lines – would be able to apply pipe liner and remove tree roots during procedure. Jackson noted that new concrete at corner of Main and North Streets will be sealed next week by contractor and the fill work still needs to be finished by the Village.

Rescue: Michelle Ostmann reported for Kevin Gerken that the ambulance body work repair is progressing and should be done in a couple weeks and then work by Danco will proceed. Three new applications to join the rescue squad were received. Election of officers was held, Captain is Keven Gerken, President-Michelle Ostmann, Secretary-Treasurer- Brock Ostmann. Received request for retirement from Ann Fisher and resignation of Kelly Houfek and Jason McClun.

Public Comment, Concerns, and Input: Darlene Thorne addressed dirty and rusty condition of recently added chairs, inquired about purchase of two additional tables and chairs, clerk noted that cost information has been gathered and because of budget the purchase will be made after the first of the year.

New Business: Reorganization of Board – nomination for Chairperson position was received. Motion by Bennett, seconded by Dineen to nominate Bob Sorenson as Chairperson. Abstain Sorenson, Motion carried.

Sorenson nomination of John Henderson as Pro Tem – Henderson made motion to withdraw name and nominate June Bennett, seconded by Sorenson. Abstain Bennett, Motion carried.

Village Treasurer nomination of Pat Neu was received. Motion by Henderson, seconded by Bennet. Motion carried.

Village Attorney nomination of Tom Prickett. Motion by Sorenson, seconded by Henderson. Motion carried.

Village Clerk nomination of Pat Neu. Motion by Dineen, seconded by Jackson. Motion carried.

Village Board of Health nominations were received. Motion by Henderson, seconded by Dineen to nominate Bob Sorenson, June Bennett and Pat Neu. Abstain Bennett, Sorenson, Motion carried.

Parks Department Director was tabled to January 2022 meeting.

Street Department nomination of Jason Jackson. Motion by Sorenson, seconded by Dineen. Abstain Jackson, Motion carried.

Water Department nomination of Tim Dineen. Motion by Sorenson, seconded by Bennett. Abstain Dineen, Motion carried.

Park Department nomination of June Bennett. Motion by Sorenson, seconded by Dineen. Abstain Bennett, Motion carried.

Sewer Department nomination of John Henderson. Motion by Sorenson, seconded by Dineen. Abstain Henderson. Motion carried.

Tim Pardee sent email to add his name (with his representative) on the December agenda to discuss his water statement. No show to meeting. Maintenance informed Board of damage to new curb stop that was replaced on October 22nd and need to be replaced again. Board requested damage be reported to Sheriff's office.

Year-End Certification of City Street Superintendent, Resolution No. 2021-5 / and Certification (to Nebraska Department of Transportation). Resolution No. 2021-5 – Signing of the Year-End Certification of City Street Superintendent 2021 was read. Motion by Sorenson, seconded by Henderson to adopt Resolution 2021-5 and approve signing of the Year-End Certification of City Street Superintendent, appointing Evan B. Wickersham of JEO Consulting Group for 2021.

2022 Street Superintendent Appointment – JEO: JEO Consulting Group Reappointment of Street Superintendent was discussed. Motion by Henderson, seconded by Bennett to reappoint Evan B. Wickersham of JEO Consulting Group as 2022 Street Superintendent. Motion carried.

2022 Village Engineer Appointment – JEO: Discussion and review of JEO letter to appoint Village Engineer. Motion by Henderson, seconded by Bennett to appoint JEO Consulting Group as 2022 Village Engineer. Motion carried.

Water Account – Salary Allocation to General Account: After discussion, matter tabled to January 2022.

Approval of COVID Recovery Funds Disbursements – Presented claims: 1st Class Plumbing \$460.25, \$389.25, \$436.00 for three scheduled trips to install readable meters; Hamilton Handyman & Repair \$1,292.75 to repair of water shed; Municipal Supply \$1,553.90 for purchase of 10 readable meters/receptacles; total claims \$4,132.15. Motion by Bennett, seconded by Jackson to approve payment of COVID Recovery Funds to pay 1st Class Plumbing, Hamilton Handyman Repair, and Municipal Supply. Motion carried.

Sewer backup issue at 421 West Street: Maintenance presented information about line that has been jetted a few times by Tri State. Discussion on clean out – highs & lows – any plug visible. Maintenance to contact and have main at manhole be viewed to check flow.

Floodplain Ordinance rewrite: Attorney presented information about conversation with Nebraska Dept. of Natural Resources office, about options on our rewrite of ordinance to be in line with FEMA guidelines as a base but can be more or less restrictive. After ordinance is approved will need to be reviewed and approved by Nebraska NDR and then adopted by the Board at the following meeting. Discussed a Board of Adjustments which would include five members (can only have one Planning Committee member or one Board member). This Board would make zoning issues or variance requests. Matter was tabled to January/February 2022.

Personnel matter: In order to prevent needless injury to the reputation of an individual, it was determined that an executive session would be necessary. Motion by Bennett and seconded by Jackson to enter executive session at 8:20 p.m. in order to discuss employee timesheets. Motion carried. Motion by Henderson, seconded by Jackson to exit executive session at 8:36 p.m. Motion carried.

Old Business: Property Dispute by 217 Sherman Ave update – Camper, trailer, and fencing have been relocated.

Readable Water Meter update: Bennett informed the board of the recent readable meters installed on three different dates that totaled 17, noted there are nine remaining and two will remain in a pit. The next installation date will need to be scheduled some time in January.

Rescue-EMT Constitution/Bylaws Adoption: Bennett reviewed constitution and noted areas that need attention and revision by rescue including adding a signature line(s). Constitution and Bylaws to be one document and when finalized, presented to Board at January 2022 meeting.

Any other business pertinent to Village Operation: Jackson asked if a Building Permit would be required for a deck around a pool. Reviewed Customer Balance Summary list. Sorenson noted that since the resignation of three EMTs, the need to approve three new applications for the Nehawka Rescue, Adam Hamilton, Michael McIntire, Melanie Hohenfield. Sorenson presented qualifications of the three candidates and noted they would be covered under Village insurance. Motion by Jackson, seconded by Dineen to approve the three new applications to the Nehawka Rescue. Motion carried. The approval of new EMT/Rescue members will be added to January 2022 Agenda item in order to provide for public comment. Dineen reported on what is happening at the library. Updated lighting, old carpet removed, did some rearranging, Mrs. Santa to read books on December 17th, and open dates to be determined.

Motion by Henderson, seconded by Bennett to adjourn at 9:15 p.m. Motion carried.

CLAIMS – DECEMBER 2021

<u>Account</u>	<u>Vendor</u>	<u>Description</u>	<u>Balance</u>	
GENERAL	Jimmy Nichols	Net Salary - Maintenance	2,173.51	
	Jimmy Nichols Exp	Personal vehicle mileage	67.76	
	Patricia Neu	Net Salary - Clerk/Treasurer	670.23	
	Patricia Neu-Exp	1 rolls postage stamps	58.00	
	Frontier Coop	Fuel - maintenance pick-up	138.85	
	JEO Consulting Group	Street Superintendent Services thru 12/31/2021	600.00	
	Keckler Oil Company, Inc.	Maintenance pick-up front-end repair/oil & filter	1,286.69	

	Meeske Hardware Inc	Galv Elbow	8.98	
	Miller Monroe Farrell Insurance	20/21 Worker's Comp Audit	390.00	
	NPPD-217 Sherman Ave	Electricity - Village Whistle	31.58	
	NPPD-217 Sherman Ave	Electricity - Community Bldg parking lights	139.31	
	NPPD-217 Sherman Ave	Electricity - Community Bldg	37.22	
	NPPD-221 Elm St	Electricity - Library	31.58	
	NPPD-301 Main St	Electricity - Park and Pavillion	31.58	
	NPPD-Corner of Main & Elm St	Electricity - Flag Pole Light	31.58	
	NPPD-Streetlights	Electricity - Village Streetlights	383.77	
	NextLink Internet	Village Office Internet service	35.00	
	Papillion Sanitation	Community Bldg Trash Service	48.00	
	Reinsch Slattery Bear Minahan Pricket, PC	August Attorney fee	510.00	
	Southeast Area Clerks Assn	2022 Annual Dues	10.00	
	Windstream 4022270100	Village Whistle	35.52	
	Windstream 4022279923	Village Office Phone	104.17	
	United States Treasury	Form 941 Employer's Qtrly Fed WH Tax 2021 Qtr 4 - November	<u>1,018.71</u>	
	Total General Account			7,842.04
SEWER	Jesse Keene	Backup fee	25.00	
	Mid-American Research Chemical (MARC)	Degreaser / supplies	567.71	
	Nextlink Internet	Sewer Plant Internet Service	35.00	
	NPPD-Nehawka & Maple	Electricity - Sewer Plant	505.47	
	NPPD-Water Treat Newahwka Rd	Electricity - Lights	11.44	
	Nebraska Rural Water Association	Backflow Brochures	41.80	
	Tri-State Pumping	Jet sewer line at West & North Streets	<u>485.00</u>	
	Total Sewer Account			1,671.42
WATER	W-Cass County Rural Water District No 1	Water Supplier	1,811.70	
	1st Class Plumbing Heating & AC Inc	install 5 readable water meters	460.25	
	1st Class Plumbing Heating & AC Inc	install 6 readable water meters	389.25	
	1st Class Plumbing Heating & AC Inc	install 6 readable water meters	436.00	
	Hamilton Handyman & Repair LLC	repair water shed	1,292.75	
	Municipal Supply, Inc.	10 readable water meters / wall receptacles	1,553.90	
	Nebraska Public Health Env Lab	Monthly Water Sample Test	15.00	
	NPPD-Maple & Ave N	Water Bldg - Electricity	<u>59.02</u>	
	Total Water Account			<u>6,017.87</u>
	TOTAL CLAIMS			15,531.33

ATTEST: *Patricia Neu*, Village Clerk