

The Village of Nehawka Board of Trustees met in regular session on Wednesday, January 12, 2022 at the Nehawka Community Building. Chairman Bob Sorenson called the meeting to order at 7:03 p.m., noted the Open Meetings Act displayed for public viewing, roll call of the board. In attendance: Bob Sorenson, John Henderson, June Bennett, Jason Jackson, Tim Dineen. Other attendees: Attorney, Tom Prickett; Fire and Rescue, Kevin Gerkin, Michelle Ostmann; Adam Hamilton; Melanie Hohenfield; Nick Rayer; Carolyn Switzer.

The December 8, 2021 regular meeting minutes were reviewed. Motion by Henderson, seconded by Bennett to approve minutes. Motion carried.

Treasurer's Report was reviewed. Motion by Jackson, seconded by Dineen to approve report. Motion carried.

Claims were presented and reviewed. Motion to approve claims by Jackson, seconded by Bennett. Motion carried.

Correspondence: Received Cass County Election Commission certification packet for 2022 offices up for election; letter from Cass County Rural Water District No. 1 informing of rate increase with February bill; received \$500 donation to Library (clerk mailed thank you note to John Stanley); received dormant account reminder for Ambulance Fund/Special Reserve, and change to account type for checking accounts from FS bank; received Keno Sales and Proceeds Summary and check for \$87.65 for the month of December; Village Treasurer received letter from Nebraska Auditor regarding LB 781 and need to complete continuing education classes for 2021; and a couple of notices from IRS that they are working on our account.

Maintenance: Jim Nichols' report was read by Clerk -- reported that since water shed was repaired only one heater is needed; was monitoring water usage and noticed an increase but usage has returned to normal reading; sewer plant is running okay – the cold last week created an ice buildup and caused return elbow to come off and spray waste everywhere – had to return this noncompliance incident to state inspector and fill out form. When it has been very cold have been monitoring this a couple times each day to break up the ice buildup. One remedy would be to have the elbow rewelded in order to remove the rubber sleeve holding it in place. Noted recent surgery and expected recovery. Jackson informed board of recent sewer backup on west end of village and jetting of line.

Rescue: Kevin Gerkin reported that responded to 4 calls with one including life flight and new EMTs received good experience and did a great job; rental rescue squad has been a good fill-in; Village rescue squad's suspension should be done this week and will have a full inspection completed to ensure compliance; noted recent appointments of Michelle Ostmann as lieutenant in charge of training, and Brock Altman as officer in charge of supplies and maintenance. Dr. Ernest attended recent meeting and will now attend four meetings each year instead of one for training updates/information. Received interest for one new member who has an active license and possibility of two more that have shown interest in joining squad. Presently have five members.

Public Comment, Concerns, and Input: Carolyn Switzer noted that books at the library were sorted by author, old printer was replaced since no print cartridges are available, will need help in installing new printer since old computer has XP operating system and no internet at library – village clerk could assist and noted that old office computer could be used as a replacement.

New Business: Building Permit Application-320 North Street – Clerk noted that Planning Committee met prior to meeting and reviewed application and approved building permit. Board discussed and questioned if any footings or reinforcement was installed, noted that a reinforced concrete slab has been poured. Matter was tabled to February pending additional information.

Rescue/EMT new members approval – Adam Hamilton, Michael McIntire, Melanie Hohenfield: noted the new members were approved at December meeting and each has completed the application process, certificate is on file, and all paperwork is up to date. Chairman Sorenson asked for any public information or comments to deny membership to the new members. No public comments received.

Rescue/EMT monthly training EMS Connect approval – Ostmann informed of the online continuing education service available that would count toward EMT license – cost would be approximately \$6/per person each month for EMTs. Total yearly cost for five members would be \$504 or \$576 with one new member. Motion by Sorenson, seconded by Dineen to approve monthly training. Motion carried.

Rescue/EMS IV Certification approval – Ostmann noted the importance of IV training for all members. Cost is \$100/per member with five members to participate in training for a total cost of \$500. Class would be held in Nehawka on February 12 and 13. Motion by Sorenson, seconded by Bennett to approve IV certification class. Motion carried.

Rescue/EMS Ordering Supply Inquiry/approval – Gerkin noted that expired and very old supplies were discarded and in order to comply with the State the cost to restock cabinet and rescue squad is approximately \$500. Informed of the need to purchase a trauma kit at

a later date. Resolution 2015-42 was read which addressed ordering supplies to be in State compliance. Motion by Bennett, seconded by Henderson approve restocking rescue squad. Motion carried.

Late Fee removal request – 513 Washington Ave –Email request was read, account information reviewed, noted reason for late payment. After discussion, by lack of motion, no action was taken by board.

Ambulance Fund/Special Reserve Account allocation from Ambulance Checking Account/dormant fee – noted recent bank notice for account inactivity and dormant fee of \$4/month if no activity in next three months. Discussed need of the savings account and moving funds to Ambulance Checking if no restrictions on moving funds – Clerk to check with bank. Motion by Sorenson, seconded by Henderson to dissolve savings account and move funds to checking account pending no restrictions. Motion carried.

Camera sewer lines appointment-Spring 2022 – Discussed and reviewed service charges by Johnson Service Company. Henderson to contact company to determine total charges. Matter was tabled to February.

General Account – Clerk presented current balance and anticipated deposits in January and will monitor account.

Old Business: Water Account – Salary allocation to General Account continuance – Noted that \$1,045 is transferred monthly which reflects a percentage of maintenance and clerk's salaries. No action to discontinue monthly transfer.

Readable Water Meters update – Bennett informed that two meters will be installed this Friday and possibility of one more installation. Noted the need to replace three located in a pit and to find one curb stop. Clerk thanked Bennett for organizing the installation process.

Rescue-EMT Constitution/Bylaws Adoption: still working on finalizing the document. Matter was tabled to February.

Floodplain Ordinance – presented and discussed ordinance reflects FEMA guidelines. Motion by Henderson, seconded by Bennett to approve Floodplain Ordinance. Motion carried. Attorney will forward to State for review and approval and then Board will need to adopt ordinance.

Any other business pertinent to Village Operation: Jackson noted that concrete patch by church and park will need to be fixed this Spring. Gerkin inquired about changing EMT billing previously started by former Captain. He will research and continue process. Board reviewed and discussed customer balance summary. Noted customers to receive disconnect notice and inform one customer regarding paying balance due.

Motion by Henderson, seconded by Bennett to adjourn at 9:15 p.m. Motion carried.

**CLAIMS – JANUARY 2022**

<u>Account</u>	<u>Vendor</u>	<u>Description</u>	<u>Balance</u>	
GENERAL	Bob Sorenson	4th Quarter 2021 Trustee Salary	120.00	
	Jason Jackson	4th Quarter 2021 Trustee Salary	90.00	
	John Henderson	4th Quarter 2021 Trustee Salary	120.00	
	June Bennett	4th Quarter 2021 Trustee Salary	120.00	
	Tim Dineen	4th Quarter 2021 Trustee Salary	60.00	
	Jimmy Nichols-Salary	Salary - Maintenance	2,173.51	
	Patricia Neu-Salary	Salary - Clerk/Treasurer	670.23	
	Patricia Neu-Exp	Envelopes/postage stamps/Continuing Ed Course	145.79	
	Cass County Treasurer	Real Estate Tax 2021 - Wood Bldg at Park	28.38	
	Frontier Cooperative	Fuel - maintenance pickup	146.00	
	Lengemann & Assoc	Prepare Budget / Waiver Request	3,750.00	
	Meeske Auto Parts	1 oil - 10W30	9.00	
	Nebraska Dept of Rev-Form W-3N	Reconciliation of Income Tax WH 2021	0.00	
	Nebraska Dept of Rev-Form 941N	Withholding Tax - 2021 Qtr 4	164.00	
	Nebraska UC Fund	Unemployment Ins - 2021 Qtr 4	5.40	

	NextLink Internet	Village Office Internet Service	35.00	
	NPPD-217 Sherman Ave	Village Whistle/Comm Bldg / Parking Lights	291.33	
	NPPD-221 Elm St	Electricity - Library	31.58	
	NPPD-301 Main St	Electricity - Park and Pavilion	31.58	
	NPPD-Corner of Main & Elm St	Electricity - Flagpole Light	31.58	
	NPPD-Streetlights	Electricity - Village Streetlights	383.77	
	One Call Concepts, Inc.	Oct, Nov, Dec Locate Fees	9.24	
	Papillion Sanitation	Trash Service	61.44	
	Papillion Sanitation	Recycle haul and fee	286.60	
	Reinsch Slattery Bear Minahan Prickett, PC	Attorney Fees	748.00	
	Windstream 4022270100	Village Whistle	35.52	
	Windstream 4022279923	Village Office Phone	104.20	
	United States Treasury	Employer's Qtrly Fed WH Tax 2021 Qtr 4-Dec	1,018.71	
	TOTAL GENERAL ACCOUNT			<b>\$10,670.86</b>
SEWER	Jesse Keene - Sewer	Backup Fee	25.00	
	Meeske Hardware	Ice Chipper / supplies	31.03	
	Midwest Laboratories	Sample Tests / Supplies	24.05	
	Municipal Service & Supply Co.	Service to sludge return pump chain	588.00	
	Nebr Dept of Revenue	Form 10 - Sales and Use Tax 2021 Qtr 4	747.31	
	NextLink Internet	Sewer Plant Internet Service	35.00	
	NPPD-Nehawka & Maple	Electricity - Sewer Plant	509.59	
	NPPD-Water Treat Newahwka Rd	Electricity - Lights	11.44	
	Tri-State Pumping	3 loads pumped/hailed	810.00	
	Tri-State Pumping	camera blockage / jet main at alley-Oak St	750.00	
	TOTAL SEWER ACCOUNT			<b>\$3,531.42</b>
WATER	Cass County Rural Water Dist No 1	Water Supplier	1,722.60	
	Hawkins, Inc.	(2) pump tube	64.81	
	Nebraska Dept of Revenue	Form 10 - Sales and Use Tax 2021 Qtr 4	259.08	
	Nebraska Public Health Env Lab	Monthly Tests / Supplies	15.00	
	NPPD-Maple & Ave N	Electricity - Water Bldg	48.79	
	TOTAL WATER ACCOUNT			<b>\$2,110.28</b>
AMBULANCE	Kevin Gerken - Exp	Rescue Squad fuel	120.01	
	Nemaha Rescue	Quick Med Claims Processing Error	111.90	
	Quick Med Claims	(January) Ground Trip/Revenue	29.03	
	Quick Med Claims	(December) Ground Trip/Revenue	68.59	
	TOTAL AMBULANCE ACCOUNT			<b>\$329.53</b>
				<b>\$16,642.09</b>

ATTEST: *Patricia Neu*, Village Clerk