

The Village of Nehawka Board of Trustees met in regular session on Wednesday, June 9, 2021 at the Nehawka Community Building. Chairman Bob Sorenson called the meeting to order at 7:00 p.m., noted the Open Meetings Act displayed for public viewing, roll call of the board. In attendance: Bob Sorenson, John Henderson, June Bennett, and Jason Jackson. Other attendees: Maintenance, Jim Nichols; Fire and Rescue, Ann Fisher, and Ryan Adams (entered meeting at 7:06 pm); Darlene Thorne; Kim Stone; Ian Begemann; Tim Dineen and Nick Rayer (entered meeting at 7:42 p.m).

The May 12, 2021 Regular Meeting minutes were reviewed. Motion by Henderson, seconded by Bennett to approve minutes. Motion carried.

Treasurer's Report was reviewed. Motion by Bennett, seconded by Jackson to approve report. Motion carried.

Claims were presented and reviewed. Motion to approve claims by Bennett, seconded by Sorenson. Motion carried.

Correspondence: NDOT Public Information Open House meeting on June 17, 2021 from 4-6 pm at Plattsmouth Community Center will hold a pre-construction meeting regarding the improvement of Highway 75 from just south of the junction of Hwy 1 to the City of Plattsmouth. Cass County Assessor 2021 Notice of Valuation Change for building by Park Pavilion from \$668 to \$1,506. Keno summary report for May 31, 2021 was received and noted that Nehawka received 69.94, and proceeds were deposited in Keno account.

Maintenance: Jim Nichols reported water tower reading is still above normal – approximately 32,000 gallons daily instead of 25,000 gallons. Water shack is leaning to east, vandalism over weekend at park – water hydrant was hit by vehicle and repair cost is approximately \$575.00. Repair by Kerns will be in the next two weeks. Noted that 3 curb stops need to be replaced. Motion by Henderson, seconded by Jackson to purchase 6 curb stops. Motion carried. Sewer is operating fine, and sewer tests are passing. Noted that one section of UV system bulbs need replacement and not able to order parts because of shortage. Sprayed in and around perimeter of Community Building due to possibility of termites. Will contact pest control company. Brakes on truck still having problems after repairs, might be wheel bearings or u joints going out.

Rescue: Ann Fisher reported there were 5 calls with 4 handled by Nehawka and 1 handled by Murray. Four in EMT class passed and will take national test for certification. Dr. Earnest attended recent meeting. Presented information regarding online course contract for EMS Connection. Courses would be for accreditation or general knowledge. EMTs could enroll in a class each month or could have a group class. Classes are 1-2 hours. Large list of topics. Fisher to provide additional information regarding contract.

Public Comment, Concerns and Input: none.

New Business: Ian Begemann and Tim Dineen were present to fill open board seat. Each candidates presented strengths and willingness to help Village. Board members interviewed each candidate. Motion by Bennett, seconded by Henderson to recommend and approve Tim Dineen to fill open board seat. Motion carried.

Kim Stone on behalf of Pay Snyder presented complaint about fence construction at 504 North Street. Noted possible decrease in property valuations, if permit application was submitted to Board, Cass County Zoning office was contacted regarding code violations since a deck, lookout tower and electricity have been installed. Matter was tabled to July meeting pending more information. Presented complaint regarding minibikes, motorcycles operated by underaged drivers speeding and running stop signs.

Fisher presented information regarding Brock Altman passing state license and able to join rescue squad. Motion by Sorenson, seconded by Bennett to approve. Motion carried.

New EMS Billing Company. Fisher presented information about changing EMS billing company from Quick Med Claims to Metro Billing Service. Quick Med Claims charges 15% fees of claims each month. Metro Billing charges would be an initial \$550 set up fee and then a \$23.00 charge for each claim filed instead of the 15% fee of Quick Claim. Board tabled matter to July meeting pending information to be forwarded to the Board.

May 2021 Nebraska Fire School Reimbursement. Nehawka portion is \$820.42. Sixteen members attended and 8 were new members that attended Fire 101. Board noted that \$3,000 was paid to Fire the past year and asked if Fire Dept is aware of any additional charges that would be needed this year. Not aware of any. Motion by Henderson, seconded by Bennett to approve Nehawka portion of \$820.42. Motion carried.

Library and Keno Bank Accounts signature requirements. Discussed if Library and Keno Accounts are in compliance with Government Auditing Standards. Noted that Keno Account is a savings account and Library Account is a checking account – Library bank statements

are not mailed to Village Office but to Library volunteer. Board questioned if each account complies and requested that volunteers of Parks and Library be invited to July board meeting to present information.

Water/Sewer late fee was discussed. Suggestion of reducing the \$50 fee to a proposed \$25 was discussed. Board determined that amount would not change, and no action taken.

Water/Sewer Notice of Disconnection. Noted that bills are generated and mailed on the 17th of each month to give ample time for payment. Disconnection notices are generated at the third month and mailed with the monthly bill. No action by board.

Water rates were discussed. Present rates are \$31/per 3,000 gallon minimum usage and \$7/over 1,000 gallon minimum usage. Discussed need for repairs and proposed an increase of \$5.00 per 3,000 gallon minimum usage to a proposed new rate of \$36/per 3,000 minimum usage. No rate change to amount over minimum usage. Motion by Henderson, seconded by Sorenson to approve proposed rate increase pending Ordinance to comply. Matter was tabled to July Board meeting. Board discussed the need to apply for grants to help with repairs and will research grant options.

Water Meter Installation Issue. Presented and discussed leaks after new readable water meter was installed. Plumber's evaluation was read noting many incorrect water pipes, that there was no water meter in residence, and sewer pipes broken and repaired with tape. Noted that 3 callbacks were needed to remedy leaks due to issues with incorrect water lines in residence. Customer was notified that due to multiple issues of incorrect water piping and sewer issues in residence, the Village would not take responsibility for future leaks.

Adding Rock South of Flagpole /Rock for fill next to Elm Street. Discussed the need for rock to fill next to new concrete – 10-12 tons of rock requested. Motion by Henderson, seconded by Bennett to approve. Motion carried.

Sealing Streets. To help with preserving the streets especially during freeze thaw cycles and holding off on need of resurfacing, discussed sealing the following: railroad tracks to bridge, Elm Street to Maple Ave. Tabled to July meeting.

Tri-State Contractors. Meet with contractors to survey street needs. Noted 14 areas to be sealed and fixed for the first-year maintenance at a cost of \$21,709. A 2-inch asphalt overlay from railroad tracks to bridge at a cost of \$16,721. Discussed need to keep base and advantage of concrete vs asphalt overlay and cost difference. Matter was tabled to July meeting.

Village Pickup fringe benefit classification. Board received a memo from attorney detailing information of a Village owned vehicle. Since attorney was not in attendance, matter was tabled to July meeting.

Old Business: Sewer Leak at Sherman Ave and North Street. Noted that the caution tape and poles around leak area was removed by homeowner. A notification and demand letter requiring repair or replacement to damaged sewer line was mailed on May 28th via First Class and Certified mail with return receipt. Homeowner will have 30 days to repair or replace sewer line.

Billboard lighting at Spur & Highway 34 update. Will need 2 LED 2500 lum solar lighting for top of billboard. Cost was corrected from \$59 to approximately \$99. Jackson will order and install lighting. Motion by Bennett, seconded by Dineen to approve. Motion carried.

Community Bldg gutter repair update. Gutters were cleaned out, but no sealant was applied due to time restraint. Sealant will be applied in the next couple of weeks.

Any other business pertinent to Village Operation. Noted a new library roof was installed with no issues to report. Clerk noted that 11 federal tax notices were received from IRS. Seven requiring payments for penalty/interest and four demands for payment. For the seven notices, Form 843 was prepared and mailed to IRS. Will call accountant for further direction regarding remaining notices. Presented a map of street closures and parking for July 17th event to accommodate motorcycle and car show. Noted that Library will have an open house from 9-11 a.m. and would like to be listed on event flyer.

Motion by Bennett, seconded by Henderson to adjourn at 9:21 p.m. Motion carried.

CLAIMS – JUNE 2021

<u>Account</u>	<u>Vendor</u>	<u>Description</u>	<u>Balance Total</u>	
GENERAL	Jimmy Nichols	Salary - Maintenance	2,173.51	
	Patricia Neu	Salary - Clerk/Treasurer	670.23	
	Patricia Neu-Exp	1 roll postage stamps (\$55)/ Postage (\$1.20) for Drinking Water Report / Postage (\$7.00) certified mail re sewer leak	63.20	

	AKRS Equipment	V-belt for Tractor	86.60	
	AKRS Equipment	Parts for Tractor (Arm, Kit, Lock nut)	78.50	
	Frontier Coop	Fuel - maintenance pick-up / tractor	192.55	
	Future Technologies, now Nextlink Internet	Village Office Internet service	35.00	
	Meeske Hardware Inc.	(2) Flex Seal / Duct Tape / Mini Mongo Flashlight	54.86	
	NPPD-217 Sherman Ave	Electricity - Village Whistle	31.58	
	NPPD-217 Sherman Ave	Electricity - Community Bldg parking lights	35.24	
	NPPD-217 Sherman Ave	Electricity - Community Bldg	92.60	
	NPPD-221 Elm St	Electricity - Library	31.58	
	NPPD-301 Main St	Electricity - Park Light and Pavilion	31.58	
	NPPD-Corner of Main & Elm St	Electricity - Flagpole Light	31.58	
	NPPD-Main St & Washington	Electricity - Ballfield Lights	73.86	
	NPPD-Main St & Washington	Electricity - Ballfield Concession Stand	38.06	
	NPPD-Streetlights	Electricity - Village Streetlights	383.77	
	Papillion Sanitation	Community Bldg Trash Service	48.00	
	ProTech Electric Services, Inc.	Repair: New Wood Pole/lighting at Ballfield	9,950.00	
	Reinsch Slattery Bear Minahan & Prickett PC	Village Attorney - May fees	612.00	
	Windstream 4022270100	Village Whistle	35.91	
	Windstream 4022279923	Village Office Phone	104.15	
	United States Treasury - Form 941V	Employer's Quarterly Fed WH Tax 2017 Qtr 4	<u>2,282.22</u>	
	Total General Account:			17,136.58
SEWER	Jesse Keene	Back up fee	25.00	
	Future Technologies, now Nextlink Internet	Sewer Plant Internet Service	35.00	
	Midwest Laboratories	Sample Test	36.78	
	Meeske Hardware Inc	81 oz Disinfect Bleach	9.88	
	NPPD-Nehawka & Maple	Electricity - Sewer Plant	412.23	
	NPPD-Water Treat Newahwka Rd	Electricity - Lights	<u>11.44</u>	
	Total Sewer Account:			530.33
WATER	W-Cass County Rural Water District No 1	Water Supplier	3,986.40	
	First Class Plumbing Heating & A/C Inc	Install 8 new readable water meters / trip charge	755.00	
	First Class Plumbing Heating & A/C Inc	Install 6 new readable water meters / trip charge	398.75	
	Municipal Supply Inc.	10 readable water meters w/receptacle, couplings and gaskets	1,536.06	
	Municipal Supply Inc.	(4) 3/4 Mtr Coup 2 1/2" Long	70.20	
	Meeske Hardware Inc.	Stranded Wire Stripper / 10 Pk Wire Connector / Heat Shrink Tape / Electric Tape	28.40	
	Nebraska Public Health Env Lab	Monthly Water Sample Test	15.00	
	NPPD-Maple & Ave N	Water Bldg - Electricity	<u>50.60</u>	
	Total Water Account:			6,840.41
AMBULANCE	Quick Med Claims (Auto Withdrawal on 20th)	Ground Trips/Revenue	281.03	
	Emergency Medical Products	Sanitizing Fogger / Sani-Cloth Wipes	111.81	

	Emergency Medical Products	(3) Application Tourniquet / (4) Patient Mover / (2) Medical Mega-Mover Chair / (2) EPI Kits	348.91	
	Frontier Cooperative	Fuel - Rescue Squad	89.85	
	Stryker Medical	4 Year LUCAS PM Only Onsite Maintenance Agreement - 4/1/21 thru 3/31/25	<u>364.23</u>	
	Total Ambulance Account			1,195.83
	<u>TOTAL CLAIMS</u>			25,703.15

ATTEST: *Patricia Neu*, Village Clerk