

The Village of Nehawka Board of Trustees met in regular session on Wednesday, November 10, 2021 at the Nehawka Community Building. Chairman Bob Sorenson called the meeting to order at 7:00 p.m., noted the Open Meetings Act displayed for public viewing, roll call of the board. In attendance: Bob Sorenson, John Henderson, June Bennett, Tim Dineen, absent, Jason Jackson. Other attendees: Attorney, Tom Prickett; Maintenance, Jim Nichols; Fire and Rescue, Kevin Gerken; Adam Hamilton; Carolyn Switzer; and Nick Rayer.

The October 13, 2021 1- & 6-Year Road/Street Plan Hearing minutes were reviewed. Motion by Henderson, seconded by Bennett to approve minutes. Motion carried. Absent-Jackson.

The October 13, 2021 Regular Meeting minutes were reviewed. Motion by Henderson, seconded by Bennett to approve minutes. Motion carried. Absent-Jackson.

Treasurer's Report was reviewed. Motion by Bennett, seconded by Dineen to approve report. Motion carried. Absent-Jackson.

Claims were presented and reviewed. Noted the General Account and Water Account balances will be low after this month's claims are cleared. Motion to approve claims by Bennett, seconded by Dineen. Motion carried. Absent-Jackson.

Correspondence: Received notice from Cass County Zoning that inspection was conducted at 5351 Anderson Drive and passed. Cass County Election Commission notified Village of next year's election dates and use of Community Building. Notified by Nebraska Title Company of sale of 513 Elm Street and if any outstanding bills are due. First State Bank notified Village of reduced business hours beginning January 1, 2022. Nebraska Dept. of Transportation provided forms and information to appoint Street Superintendent for 2022.

Maintenance: Jim Nichols reported that the water usage is normal; three curb stops were replaced; Rural Water cannot perform services to inspect sewer line via camera, contacted Johnson Services located in Kearney, they provided information on services and costs, customer can designate locations and budget amount, can also schedule yearly service plans. Noted that truck will need front-end repair and will get estimate.

Rescue: Kevin Gerken reported that the ambulance is still inoperable and cannot response to calls; finalized agreement with Weeping Water to rent a rescue vehicle; rented squad was picked up on Monday and getting acquainted with new vehicle and should be up and running Friday, Nov 12<sup>th</sup>; repairs on the Village's rescue vehicle will be approximately \$27,000 – body work should be done in 3 weeks – still waiting on materials that could take 5 weeks – with completions of work to be done by January 1<sup>st</sup>. Squad repair and rental fees will be covered by insurance policy. Been meeting with two board members and working on the Constitution – going well – very productive.

Public Comment, Concerns, and Input: Fire Dept is in process of completing an insurance audit and has check to be signed by board.

New Business: 204 Washington Ave – customer complaints: board was forwarded customer's emails and noted voice messages left by customer. After discussion, no board action was taken.

Remove late fees – 402 Sherman Ave. – customer note was read and by lack of motion, no action by board. 224 Sherman Ave – noted why payment was late and by lack of motion, no action by board.

Remove sewer monthly charge – 427 Lincoln St – customer note was read and by lack of motion, no action by board.

Water Account – Salary Allocation to General Account: After discussion, matter tabled to December.

Approval of COVID Recovery Funds Disbursements – Discussed use of funds and determined the claims for water main repair, replacing three curb stops, and purchase of readable meters could pay the claims. Motion by Bennett, seconded by Henderson to approve payment of COVID Recovery Funds to pay two Kerns bills and Municipal Supply. Motion carried. Absent-Jackson.

Library Cleanup and Update: Dineen thanked Carolyn Switzer for 25 years of volunteering and service to running the library. Carolyn noted hours she opened library – sometimes no visitors. Dineen noted the building needs new lighting, update to TV and VCR, more children's books are needed, have an abundance of romance novels, bookshelves need to be more secure, computer is 20 years old and should be removed/replaced, Conestoga Schools could donate their overflow books, one event very successful was library open house and had snow cone machine, discussed likely days/times to open and invite readers for story time, possible video game fundraiser at Nomads Bar. Will proceed with cleanup.

Floodplain Development Permit Application – Anderson Drive: Discussion on grade change and land use by owner. 2010 Floodplain Ordinance was reviewed, noted Village Chairman is the Administrator. Attorney recommended update to Ordinance for December meeting. Motion by Dineen, seconded by Bennett to approve permit. Motion carried. Absent-Jackson.

Old Business: Property Dispute b 217 Sherman Ave update – Noted that letter regarding property encroachment was hand delivered and property owner contacted Village to inform of working out of town and not being able to comply until week of November 21<sup>st</sup>. After discussion, board accepted timeline.

Readable Water Meter update: Bennett informed the board of readable meters installed, noted there are approximately 20 residents remaining. The next installation dates are November 17<sup>th</sup> and December 1<sup>st</sup>.

Rescue/EMT Constitution Adoption: group met and the old Constitution and recently adopted Constitution are being consolidated – few more meeting could be needed to complete draft. Matter tabled to December.

Rescue/EMT Bylaws Adoption: Matter tabled to December

Any other business pertinent to Village Operation: Clerk noted that Nebraska Legislative Bill 26 exempted sales and use tax for residential water service so November customer statements would not have sales tax for water service, and Board reorganization would be on December Agenda.

Dineen noted that water grant application submitted September 30, 2021 that no funds were awarded to Nehawka. Will continue research and focus on grants for security/fencing at the water tower.

Henderson noted the water shack condition needs emergency repairs. He described the condition of the building, noted with winter weather the freezing risk if not repaired, met with a contractor to provide estimate which was \$2,000. Hamilton Handyman & Repair will give estimate to repair water shack. Motion by Dineen, seconded by Henderson to repair water shack due to condition of water shake being an emergency. Motion carried. Absent-Jackson

Motion by Henderson, seconded by Bennett to adjourn at 8:58 p.m. Motion carried. Absent-Jackson.

**CLAIMS – NOVEMBER 2021**

| <u>Account</u> | <u>Vendor</u>                             | <u>Description</u>  | <u>Balance</u>  |  |
|----------------|---|---|-----------------|--|
| GENERAL        | Jimmy Nichols                             | Net Salary - Maintenance                                  | 2,173.51        |  |
|                | Patricia Neu                              | Net Salary - Clerk/Treasurer                              | 670.23          |  |
|                | Patricia Neu-Exp                          | 2 rolls postage stamps / 2 certified mail /postage        | 126.62          |  |
|                | Frontier Coop                             | Fuel - maintenance pick-up and tractor                    | 191.25          |  |
|                | Lincoln Journal Star                      | Publication Notice - 1 & 6 YR Street Plan                 | 13.00           |  |
|                | Meeske Hardware Inc                       | 4-40W fluor tube  | 33.80           |  |
|                | Miller Monroe Farrell Insurance           | Municipality Ins. Policy Renewal 10/25/21 thru 10/25/22   | 17,108.00       |  |
|                | NPPD-217 Sherman Ave                      | Electricity - Village Whistle                             | 31.58           |  |
|                | NPPD-217 Sherman Ave                      | Electricity - Community Bldg parking lights               | 54.05           |  |
|                | NPPD-217 Sherman Ave                      | Electricity - Community Bldg                              | 40.42           |  |
|                | NPPD-221 Elm St                           | Electricity - Library                                     | 31.58           |  |
|                | NPPD-301 Main St                          | Electricity - Park and Pavilion                           | 31.58           |  |
|                | NPPD-Corner of Main & Elm St              | Electricity - Flagpole Light                              | 31.58           |  |
|                | NPPD-Streetlights                         | Electricity - Village Streetlights                        | 383.77          |  |
|                | NextLink Internet                         | Village Office Internet service                           | 35.00           |  |
|                | Papillion Sanitation                      | Community Bldg Trash Service                              | 48.00           |  |
|                | Reinsch Slattery Bear Minahan Pricket, PC | August Attorney fee                                       | 816.00          |  |
|                | Windstream 4022270100                     | Village Whistle   | 35.53           |  |
|                | Windstream 4022279923                     | Village Office Phone                                      | 102.95          |  |
|                | United States Treasury                    | Form 941 Employer's Qtrly Fed WH Tax 2021 Qtr 4 - October | <u>1,018.71</u> |  |

|           |   |  |               |                  |
|-----------|---|--|---------------|------------------|
|           | Total General Account:                  |  |               | <b>22,977.16</b> |
|           |   |  |               |                  |
| SEWER     | Jesse Keene                             | Backup fee                                   | 25.00         |                  |
|           | Meeske Hardware Inc                     | 2-40W fluor tube / marking paint-green       | 24.55         |                  |
|           | Midwest Laboratories Inc.               | Sample test and supplies                     | 156.00        |                  |
|           | Nextlink Internet                       | Sewer Plant Internet Service                 | 35.00         |                  |
|           | NPPD-Nehawka & Maple                    | Electricity - Sewer Plant                    | 422.06        |                  |
|           | NPPD-Water Treat Newahwka Rd            | Electricity - Lights                         | <u>11.44</u>  |                  |
|           | Total Sewer Account:                    |  |               | <b>674.05</b>    |
|           |   |  |               |                  |
| WATER     | W-Cass County Rural Water District No 1 | Water Supplier                               | 1,824.90      |                  |
|           | 1st Class Plumbing Heating & AC Inc     | install 6 readable water meters              | 615.25        |                  |
|           | Jimmy Nichols - Expense                 | marking paint - blue                         | 6.01          |                  |
|           | Kerns Excavating                        | replace 3 curb stops                         | 1,610.30      |                  |
|           | Kerns Excavating                        | repair of water main at Main St and North St | 5,132.20      |                  |
|           | Meeske Hardware Inc                     | 10 Pk wire splc connector                    | 6.92          |                  |
|           | Municipal Supply, Inc.                  | 12 readable water meters / wall receptacles  | 1,864.68      |                  |
|           | Nebraska Dept of Environment and Energy | J Nichols -Water Operator License Renewal    | 115.00        |                  |
|           | Nebraska Public Health Env Lab          | Monthly Water Sample Test                    | 15.00         |                  |
|           | NPPD-Maple & Ave N                      | Water Bldg - Electricity                     | <u>30.00</u>  |                  |
|           | Total Water Account:                    |  |               | <b>11,220.26</b> |
|           |   |  |               |                  |
| AMBULANCE | The Nebraska Medical Center             | Med Directory Qtr 1 (Jul-Sept 2021)          | 460.97        |                  |
|           | Quick Med Claims                        | Ground Trips/Revenue                         | <u>382.22</u> |                  |
|           | Total Ambulance Account                 |  |               | <b>843.19</b>    |
|           | <b>TOTAL CLAIMS</b>                     |  |               | <b>35,714.66</b> |

ATTEST: *Patricia Neu*, Village Clerk