

(Amended February 9, 2022)

The Village of Nehawka Board of Trustees met in regular session on Wednesday, October 13, 2021 at the Nehawka Community Building. Chairman Bob Sorenson called the meeting to order at 7:03 p.m., noted the Open Meetings Act displayed for public viewing, roll call of the board. In attendance: Bob Sorenson, John Henderson, June Bennett, Jason Jackson, absent, Tim Dineen. Other attendees: Attorney, Tom Prickett; Maintenance, Jim Nichols; Fire and Rescue, Kevin Gerken; Darlene Thorne; Toni Keene; Adam Hamilton; Melanie Hohenfield; Kim Stone; Deanna Morrival; John Morrival; and Seth Keenan.

Motion by Jackson, seconded by Bennett to modify the order of the agenda and move New Business item, Seth Keenan, SunPro – Solar Panel Installation at 5212 Anderson Dr. before the regular business items. Motion carried. Absent Dineen.

Seth Keenan, SunPro, presented the Building Permit and plans for installation of rooftop solar panels at 5212 Anderson Drive. Discussion followed regarding structure accommodating the additional weight. Motion by Sorenson, seconded by Henderson to approve Building Permit. Motion carried, absent Dineen

The September 8, 2021 Budget Hearing minutes were reviewed. Motion by Jackson, seconded by Henderson to approve minutes. Motion carried. Absent Dineen.

The September 8, 2021 Regular Meeting minutes were reviewed. Motion by Bennett, seconded by Jackson to approve minutes. Motion carried. Absent Dineen.

Treasurer's Report was reviewed. Motion by Bennett, seconded by Sorenson to approve report. Motion carried. Absent Dineen.

Claims were presented and reviewed. Noted that the remaining two IRS Form 941 payments for 2019 were included. Motion to approve claims by Jackson, seconded by Bennett. Motion carried. Absent Dineen.

Correspondence: Received three notices from the IRS informing of 60 more days to review Form 843s received in July 2021, and two notices informing of denying abatement of penalty assessed. Nebraska Dept of Natural Resources email informing Village of possible floodplain violation occurring on Anderson Drive (in the Northwest portion outside of town) along the North Branch Weeping Water Creek and that a substantial amount of earthwork is being done in the floodplain which could affect the regulatory flood elevations in our village. Clerk informed property owner of potential violation and to halt work until a completed permit application was approved. Received a note and one personal request for removal of late fees. Verizon lease deposits received were \$300.00 and \$2,700.00. Received Cass County Keno Summary and check for September 30<sup>th</sup> Keno Sales and Proceeds in the amount of \$33.31.

Maintenance: Jim Nichols reported that the water usage is back to normal since the water main was repaired at Main Street and North Street. The water shack is leaning and noted it might be hard to heat this winter. Noted the chlorine level was up and in checking with rural water, it was determined that Nehawka did not need to add additional chlorine. In speaking with Clerk and noting that water account is very low, have not pursued replacement of the three curb stops. Board determined that repair could be made and funds from Covid relief could be used. Noted that sewer plant has developed a problem with the clarifier return line. Chain keeps coming off. Checking with supplier to see if parts can be found. Noted that trees around perimeter of sewer plant are dropping too many leaves in tank. Jackson volunteered and will be in charge of tree removal. Henderson noted that sewer plant is still taking on too much extra water and will need to get it scheduled to have the sewer line camera/video from the sewer plant to Main Street.

Rescue: Kevin Gerken reported that the ambulance is still inoperable and Murray responding to calls. Two Nehawka rescue members recently helped Murray with an accident on Hwy 75. Insurance will cover cost to replace suspension and that cost has significantly increased from the approved amount of \$12,000 to over \$22,000. Danco will be able to do suspension work for the approved amount. Insurance deductible is \$1,000 each for the suspension and fender work. Waiting on fender repair and if work can be completed by Danco. Repairs to take 6-12 weeks. Insurance will cover rental of a squad, need rental agreement. EMT passed test and will need to complete paperwork and a background check. Board reminded Gerken of the timeline to get the paperwork completed to receive a refund of the registration portion for the new EMT.

Public Comment, Concerns, and Input: Toni Keene informed the board of neighbor installing a gate across alley. She removed gate and informed neighbor of not blocking alleyway. Henderson to check with neighbor. Darlene Thorne commented that the alleys are a public access unless vacated by the board.

Darlene Thorne commented about the recent chairs left at the community building and noted the dirty condition.

Deanna/John Morrival addressed the board disputing 404 Oak Street water and sewer statements. Noted that two monthly bills in 2021 were very high considering their water usage and house gutted. Timeline of events were presented.

New Business: Sorenson introduced Resolution 2021-3, Adoption of One- and Six- Year Road and Street Plan. Motion by Henderson, seconded by Jackson to adopt said resolution. Voting yes: Henderson, Jackson, Bennett, and Sorenson. Absent Dineen. Motion carried.

Sorenson introduced Municipal Annual Certification of Program Compliance to Nebraska Board of Public Roads Classifications and Standards 2021 in compliance with State of Nebraska Statutes. Motion by Bennett, seconded by Sorenson to adopt the annual certification. Voting yes: Jackson, Henderson, Bennett, and Sorenson. Absent Dineen. Motion carried.

Sorenson introduced Resolution 2021-4, Signing of the Municipal Annual Certification of Program Compliance 2021, a resolution in compliance with the State of Nebraska Statutes requiring an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards. Motion by Jackson, seconded by Henderson to adopt said resolution. Voting yes: Henderson, Jackson, Bennett, and Sorenson. Absent Dineen. Motion carried.

Request for Audit Waiver for the year ending September 30, 2021, motion of Henderson, seconded by Sorenson to request audit waiver. Motion carried. Absent Dineen.

Property dispute by 217 Sherman Ave. Bennett presented surveying documents completed by Schmitz Land Surveying, Inc. for the South Street property adjacent to the Community Building, noted that surveying pins on north boundary were found and marked with blue paint, building is 1.1' from North property line and 1.4' over West property line on Village property. Noted that camper, trailer, and invisible fencing are currently on Village property and affects the parking area of the Community Building. Motion by Sorenson, seconded by Jackson to send letter to property owners to remove camper, trailer and invisible fence from Village property within 14 days of receipt of letter. Motion carried. Absent Dineen.

Approval of Property Lien for large customer balance. Board discussed and asked Maintenance to contact Kerns Excavating on availability for replacing curb stop and to add a lock after replacement. Tabled to November if timeline to complete work could not be scheduled.

Purchase of Readable Water Meters. Noted that current water account is very low. Attorney discussed how COVID relief funds money could be used and installation of new meters would be acceptable infrastructure. Clerk noted that approximately 30 readable water meters are needed to complete the Village having all customers with readable water meters. The goal is to have a system in place for radio read by transmitter with software billing. Motion by Bennett, seconded by Jackson to purchase in lots of ten the remaining readable water meters. Motion carried. Absent Dineen.

Old Business: Ballfield and Concession Stand electricity – Clerk noted that the electricity was turned off at each meter, we have received a final bill for each, the reconnection fee is \$15 for each, and electricity will be requested to be turned on April 1, 2022.

Rescue Squad Transport Agreement – Attorney presented the Interlocal Agreement for Emergency Medical Transport Services agreement and noted the terms of the service and included an indemnity clause and provisions for termination. Motion by Sorenson, seconded by Henderson to adopt agreement. Motion carried. Absent Dineen.

Rescue/EMT Constitution Adoption – Noted that rescue members met and adopted in August 2021. Bennett noted that Constitution lacked items such as protocol along with establishment of rescue squad. Kim Stone gave a history of when the ambulance was established, protocol, education requirements, supplies needed on the squad under EMT license and certification. Sorenson and Bennett will meet with rescue members to review constitution. Adoption of Constitution was tabled to November meeting.

Rescue/EMT Bylaws Adoption. Tabled to November meeting pending review of bylaws by squad members, Sorenson, and Bennett.

Rental of Rescue Squad – Noted that repairs work to take 6-12 weeks. Attorney drafted rental agreement and board reviewed. Motion by Henderson, seconded by Sorenson to approve the renting of a rescue squad. Motion carried. Absent Dineen.

Any other business pertinent to Village Operation. Board reviewed current customer balance list.

Motion by Jackson, seconded by Bennett to adjourn at 8:52 p.m. Motion carried.

**CLAIMS – OCTOBER 2021**

<u>Account</u>	<u>Vendor</u>	<u>Description</u>	<u>Balance</u>	
GENERAL	Bob Sorenson	3rd Quarter Trustee Salary	90.00	
	Jason Jackson	3rd Quarter Trustee Salary	90.00	
	John Henderson	3rd Quarter Trustee Salary	60.00	
	June Bennett	3rd Quarter Trustee Salary	90.00	

	Tim Dineen	3rd Quarter Trustee Salary	90.00	
	Jimmy Nichols-Salary	Salary - Maintenance	2,173.51	
	Jimmy Nichols-Exp	Postage - Certified Mail	8.36	
	Patricia Neu-Salary	Salary - Clerk/Treasurer	670.23	
	Patricia Neu-Exp	Office Supplies / postage-Certified Mail	292.86	
	Don's Johns & Septic Pumping	Ballfield Portable Restrooms - 2 months	747.00	
	Frontier Cooperative	Fuel - maintenance pickup and tractor	171.24	
	Lincoln Journal Star/Lee Adver	Budget Hearing Published Notice	64.76	
	Meeske Hardware	Maintenance supplies - marker/envelopes	9.57	
	Nebraska Dept of Rev-Form 941N	Form 941N WH Tax - 2021 Qtr 3	164.00	
	Nebraska UC Fund	Unemployment Ins - 2021 Qtr 3	10.20	
	NextLink Internet - Future Technologies	Village Office Internet Service	35.00	
	NPPD-217 Sherman Ave	Village Whistle/Comm Bldg / Parking Lights	167.12	
	NPPD-221 Elm St	Electricity - Library	31.58	
	NPPD-301 Main St	Electricity - Park and Pavilion	31.58	
	NPPD-Corner of Main & Elm St	Electricity - Flagpole Light	31.58	
	NPPD-Main St & Washington	Electricity-Ballfield Lights / Concession Stand	99.94	
	NPPD-Streetlights	Electricity - Village Streetlights	383.77	
	One Call Concepts, Inc.	Utility Location Fees	11.54	
	Papillion Sanitation	Trash Service	48.00	
	Reinsch Slattery Bear Minahan Prickett	Attorney Fees	1,028.50	
	Windstream 4022270100	Village Whistle	35.77	
	Windstream 4022279923	Village Office Phone	104.00	
	United States Treasury	Employer's Qtrly Fed WH Tax 2021 Qtr 3-Sept	1,018.71	
	United States Treasury	Form 941-V Emp Fed WH Tax - 2019 Qtr 2	2,382.22	
	United States Treasury	Form 941-V Emp Fed WH Tax - 2019 Qtr 3	2,382.22	
	Wright National Flood Insurance Co	Renewal Flood Insurance	<u>3,005.00</u>	
	<b>TOTAL GENERAL ACCOUNT</b>			<b>\$15,528.26</b>
<b>SEWER</b>	Electric Pump	Control Panel Tech Support / fuse	787.02	
	Electric Pump	2 Fuses - 600VAC 1.25A	150.73	
	Jesse Keene - Sewer	Backup Fee	25.00	
	Midwest Laboratories	Sample Tests / Supplies	334.05	
	Nebraska Dept of Revenue	Form 10 - Sales and Use Tax	761.28	
	NextLink Internet -Future Technologies	Sewer Plant Internet Service	35.00	
	NPPD-Nehawka & Maple	Electricity - Sewer Plant	472.82	
	NPPD-Water Treat Newahwka Rd	Electricity - Lights	11.44	
	Tri-State Pumping	camera blockage / jet main	<u>862.50</u>	
	<b>TOTAL SEWER ACCOUNT</b>			<b>\$3,439.84</b>
<b>WATER</b>	1st Class Plumbing Heating	Install 6 readable water meters	595.25	
	Accurate Testing	Backflow Preventer	374.00	
	Cass County Rural Water Dist No 1	Water Supplier	2,154.90	

	<b>Municipal Supply, Inc.</b>	<b>1-1/2" Meter &amp; Brass Kit / Meter Wire</b>	954.83	
	<b>Nebraska Dept of Revenue</b>	<b>Form 10 - Sales and Use Tax</b>	792.36	
	<b>Nebraska Public Health Env Lab</b>	<b>Monthly Tests / Supplies</b>	510.00	
	<b>NPPD-Maple &amp; Ave N</b>	<b>Electricity - Water Bldg</b>	<u>30.00</u>	
	<b>TOTAL WATER ACCOUNT</b>			<b>\$5,411.34</b>
<b>HIGHWAY</b>	<b>The Driveway Company Inc</b>	<b>Main St &amp; North Street Concrete Patch</b>	<u>8,250.00</u>	
	<b>TOTAL HIGHWAY FUNDS ACCOUNT</b>			<b>\$8,250.00</b>
				<b>\$32,629.44</b>

ATTEST: *Patricia Neu*, Village Clerk