

The Village of Nehawka Board of Trustees met in regular session on Wednesday, June 10, 2020 at the Nehawka Community Building. Chairman Shane Adams called the meeting to order at 7:06 p.m. with roll call of the board and noted the open meeting act behind him on the wall. In attendance: Shane Adams, Bob Sorenson, John Henderson, Allen Gansemer and June Bennett. Other attendees: Attorney, Tom Prickett; Maintenance, Jim Nichols; Fire and Rescue, Ann Fischer (Kevin Gerken entered the meeting after call to order); town members, Darlene Thorne and Ryan Adams (entered the meeting after call to order).

Regarding the Agenda, the Village Clerk noted that the listing of the previous meeting was changed to reflect the correct date of May 13th.

Motion was made by Sorenson and seconded by Bennett to approve the minutes of the May 13, 2020 meeting as presented. Motion carried.

The Treasurer's Report was reviewed and discussion was held regarding if there were any State Highway Allocation deposits in May. The report was tabled until additional information is gathered and the report resubmitted at the July Regular Meeting of the Board. Additional discussion was held regarding the highway funds being deposited in the Village's General Account and if a new account specific to these funds would be an easier option of keeping them separate and accountable. Motion was made by Gansemer and seconded by Sorenson to open a new bank account at First State Bank to deposit the State Highway Allocation funds received year to date that have been deposited in the General Account and for future deposits. Motion carried.

Discussion was held regarding the bills received from NPPD and looking into the possibility of disconnecting some service during the winter months because of nonuse, such as the ball field lights and concession stand. Discussion was also held regarding listing the claims each month in the appropriate accounts. Motion was made by Gansemer and seconded by Henderson to approve the claims as presented. Motion carried.

Discussion was held regarding an email correspondence from the Cass County Zoning Office and the possibility of unsafe conditions regarding a remodeling of the home at 512 Elm Street. No action was determined to be necessary at this time.

The maintenance report by Nichols called attention to a possible new leak by the pit to the Frontier grain elevator office. Will use the shut off to confirm a leak. The sewer plant UV system passed and Jim will continue to monitor. Since the community building will have two rentals during the month of July, it was discussed that maintenance would disinfect table tops, chairs, doorknobs and other surface counter space with an appropriate bleach/water mixture. It was noted by Trustee, Sorenson that he had contact with Quill regarding a previous toilet paper order for the community building and a Quill representative determined that said order had not been delivered so a back order was placed and the toilet paper has been received and delivered by Sorenson to the community building. Discussed laying a cold patch starting just South of Main Street at flagpole heading South to the railroad tracks. Flinn Paving charge is \$127.50/per ton with a minimum purchase of 15 tons plus a \$95 delivery fee. If an order is placed, delivery would occur in 1-2 days. Discussed which account would be used for payment. Before project can move forward, Trustee, Henderson has agreed to measure street to determine materials needed.

The Rescue report by Kevin Gerken relayed information regarding the EMS billing and figuring out the system of what bills, how much, what has been paid and what is outstanding and also to determine if this is a better system. Also noted that the merger to date with the Union Fire has been very positive. Has information of possible new members and will be checking on classes with would be held at the Nehawka Fire/Rescue Station. Also reported on getting quotes for cot/Lucas device. Chairman Adams added information regarding updating the insurance policy for Fire and Rescue at the July regular meeting. Discussion was held regarding the importance of adding keypad locks on the Fire and Rescue buildings at Nehawka and Union at a cost of \$1,000 for each building. Motion was made by Sorenson and seconded by Bennett to approve the purchase of keypad locks to the Nehawka Fire and Rescue building and Union building at a cost of \$1,000 each out of the respective Ambulance accounts. Motion carried.

Discussion was held regarding a phone with an answering machine to be located in the Village Clerk's office. Motion was made by Henderson and seconded by Gansemer to remove the phone in the Community Building and place a phone in the Village Clerk's office. Motion carried. Village Clerk will contact Windstream.

Discussion was held regarding the poor performance of the Village office computer and the QuickBooks payroll system being discontinued. Motion was made by Sorenson and seconded by Henderson to replace the computer, upgrade QuickBooks to 2020 version within a budget of \$1,500. Motion carried.

Attorney Prickett presented Ordinance 2020-3 regarding the Village Clerk position and Terms of Employment. Ordinance 2020-3 was read by Sorenson. Motion was made by Sorenson and seconded by Henderson to waive the 2nd and 3rd readings and approve said Ordinance. Motion carried.

Attorney Prickett explained that to establish a fee for a building permit, an Ordinance was not necessary and was replaced with Resolution 2020-4. Motion was made by Henderson and seconded by Bennett to approve Resolution 2020-4 as presented. Motion carried.

Trustee Gansemer relayed information to the board that there is a need for a second batting cage by the ball field. The size would be the same as the present cage, placement next to present cage, and the total cost is \$2,000 with the Village to fund ½ or \$1,000. Discussion was held regarding the structure of an additional cage, the netting being removed after the season is over, and the funds for payment out of the Keno account. Matter was tabled pending more information.

Discussion was held regarding the number of non-reads of water meters each month (typically 43). It was determined that a letter or note would go out with the next water/sewer bills to read their meters (if not currently being read) or to state why they can't read said meter.

Discussed making a partial repayment on the loan. Motion was made by Henderson and seconded by Bennett to pay \$10,000 toward the balance. Motion carried.

Motion was made at 9:17 p.m. by Gansemer and seconded by J. Bennet to adjourn. Motion carried.

<u>June 2020 Claims:</u>		
<u>GENERAL:</u>		
Jim Nichols (salary)	\$2,173.52	
Jen Gansemer (salary-final)	\$461.28	
Pat Neu (salary)	\$670.61	
Future Technologies	\$35.00	
Frontier Cooperative	\$126.05	
Lee Enterprises	\$30.24	
NPPD	\$771.78	
Pat Neu (supplies)	\$210.48	
Premier Waste Solutions	\$48.00	
Reinsch Slattery Bear Minahan & Prickett	\$595.00	
U.S. Treasury (2015 Q-1)	\$1,946.37	
Windstream	<u>\$117.81</u>	
Total General		\$7,186.14
<u>WATER:</u>		
Cass County Rural Water Dist No. 1	\$1,986.60	
Jesse Keene	\$25.00	
Midwest Laboratories	\$33.78	
Nebr Public Health Environmental Lab	\$15.00	
NPPD	<u>\$71.91</u>	
Total Water		\$2,132.29
<u>SEWER:</u>		
Future Technologies	\$35.00	
NPPD	<u>\$380.35</u>	
Total Sewer		\$415.35
<u>AMBULANCE:</u>		
Ian Begemann (fuel)	\$76.00	
Matheson TriGas Inc	\$161.56	
Nebraska Medicine	<u>\$430.32</u>	
Total Ambulance	\$667.88	\$667.88
TOTAL JUNE 2020 CLAIMS		\$10,401.66

ATTEST:

Pat Neu, Village Clerk