

VILLAGE OF NEHAWKA

ORDINANCE NO 2026-3

AN ORDINANCE TO BE ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF NEHAWKA, CASS COUNTY, NEBRASKA SETTING THE TERMS OF EMPLOYMENT OF THE VILLAGE CLERK/TREASURER REPLACING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF NEHAWKA, CASS COUNTY, NEBRASKA AS FOLLOWS:

1. The Village of Nehawka has appointed a new Village Clerk/Treasurer, to wit: Kaitlin Finchum effective August 4, 2026. The rate of pay for the Village Clerk/Treasurer shall be a flat fee of \$1,250.00 per month. Any future pay changes shall occur at the discretion of the Board of Trustees upon majority vote.
2. The Village Clerk shall attend all meetings of the Board of Trustees, record the minutes, prepare the agenda, post and publish notices and official acts as required by law, maintain and preserve the records of the Village, and fulfill all statutory duties as Village Clerk. The Village Clerk shall also be responsible for monthly utility billing including, but not limited to, entering meter readings, entering and receipting payments, preparing and sending monthly invoices, monitoring past due accounts, and preparing past due notices.
3. The Village Treasurer shall be the custodian of all Village monies, keep records of all debits and credits of all Village monies, issue receipts, cause taxes to be paid, and open up the books of and records of the Village to auditors as required by law. The Village Treasurer shall also prepare a monthly report showing the financial status of the Village, the amount of money in each fund, the monthly debits and credits, monthly claims, and such other or further information as required by the Board of Trustees.
4. Upon the hiring of any future Village Clerk/Treasurer this Ordinance and its terms shall be null and void.
5. Any prior ordinances that conflict with the terms herein is hereby repealed. This Ordinance shall take effect and be in full force 15 days from and after its passage, as required by law.

FIRST READING: waived

SECOND READING: waived

THIRD READING: waived

PASSED AND ADOPTED THIS 8th DAY OF JULY, 2026.

BY: _____

Chad Krueger, Chairman

ATTESTED AND PUBLISHED BY POSTING AT THE NEHAWKA COMMUNITY BUILDING, NEHAWKA POST OFFICE, AND FIRST STATE BANK WITHIN 15 DAYS OF PASSAGE ON THE 9th DAY OF JULY, 2026.

Attest:

Pat New
Acting Village Clerk

Date: 7/9/26

